MS. DEBORAH ST JOHN

# 8 Bootan Lane Extension Don Miguel Road

San Juan.

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DATE OF BIRTH: 22nd July, 1988

TELEPHONE: 331-7803/ 787-5571

E-MAIL ADDRESS: [casistjohn@yahoo.co.uk](mailto:casistjohn@yahoo.co.uk)

**OBJECTIVE**

To bring to your organization enthusiasm, dedication, responsibility, and good work ethic, combined with a desire to utilize my skills obtained through experience in the following areas:

**WORK EXPERIENCE**

**The Ministry of People and Social Development September 8, 2015 to September 2, 2016**

Clerical Assistant

**Dollar Giant 2010 - 2014**

Cashier/Sales Clerk

**The Ministry of Education (O.J.T) 2008 - 2009 (6 months)**

Clerical Assistant

**Hilo Foods Stores February 18th to 29th 2008**

Cashier

**Ministry of Housing 2007 (6 months)**

Clerical Assistant/Data Entry Clerk/Receptionist

**Glamour and Glitter 2004 - 2006**

Sales Clerk

**Sparkling Gems Pre School & Day Care August (Vacation) 2002**

Day Care Provider

**EDUCATION**

La Puerta Government Primary School 1993-2000

Diego Martin Junior Secondary 2000-2003

Bishop’s Centenary College 2003-2005

Administrative Career Training Institute 2016

& Recruitment Agency

**Qualifications:**

CXC O’ Levels

English A III

Food and Nutrition III

Computer Literacy

**Certificates:**

Cashier Training

Attitudinal and Personal Development Workshop

Office Assistant / Computerized Typing A 56wpm

Administrative Assistant A

**INTEREST**

Reading, Netball

**REFERENCES**

**Ms. Ingrid Craig**

Nurse

Upper La Puerta Avenue

Diego Martin

Tel. No. 368-1774(c)

**Nisa Charran**

Petite Valley,

Tel. No. 354-6971 (c)